

List of Courses

1- Quality Courses

Serial	Course title	Duration in days
1	Understanding in the requirements of ISO 9001:2015	1
2	Document & Records preparation for ISO 9001:2015 Requirements	2
3	ISO 9001:2015 Internal Audit	3
4	Risk Management according to ISO31000	1

2- Environmental Courses

Serial	Course title	Duration in days
1	Understanding the Requirements of ISO 14001:2015	1
2	Document & Records preparation for ISO 14001:2015 Requirements	2
3	ISO 14001:2015 Internal Audit	3

3- Energy Efficiency Courses:

Serial	Course title	Duration in days
1	Energy Efficiency accord. to ISO 50001 Awareness Course	1
2	Energy Efficiency accord. to ISO 50001 Internal Auditor Course	3

4- Occupational Health and Safety Courses

Serial	Course title	Duration in days
1	Understanding OHS according to ISO45001	3
2	Document & Records preparation for OHS ISO45001 Requirements	2

3	ISO45001 Internal Audit	3
4	Electrical Safety	1
5	Fire Fighting	1
6	First aid & CPR (Primary and Secondary Care)	1
7	Element of OSHA	3
8	Working at Heights	2

5- Integrating Management Systems Course

Serial	Course title	Duration in days
1	Building Integrated Management System “ QMS , EMS , OHSMS “	3
2	Integrated Management System Internal Auditor Course (ISO9001&14001&ISO45001)	3
3	Quality , Environmental and OHS Documentation	3

6- Food Safety Courses

Serial	Course title	Duration in days
1	Introduction to Food Safety	1
2	Hazard Analysis Critical Control Points- HACCP system planning and implementation	2
3	ISO 22000:2005 Food Safety Management System -Requirements	1
4	Good Manufacturing Practices (GMP's) and Good Hygienic Practices (GHPs) in Food Sector	3
5	Requirements for Internal Audit and Inspection of Food Organizations	3

7- International Food Safety Courses

Serial	Course title	Duration in days
1	FSPA Preventive controls for Human Food	3
2	FSPCA Foreign Supplier Verification Program	3

8- Lead Auditor Courses

Serial	Course title	Duration in days
1	Lead Auditor ISO 9001:2015	5
2	Lead Auditor ISO 14001:2015	5
3	Lead Auditor ISO45001:2018	5
4	Lead Auditor ISO21001	5
5	Lead Auditor ISO 27000:2013 Series	5
6	Lead Auditor ISO50001:2018	5
7	Lead Auditor ISO22000:2018	5
8	Lead Auditor ISO37001:2018	5

9- Social Courses

SN	Course title	Duration in days
1	Corporate Social Responsibility ISO26001	1
2	Social Responsibility (SA8000)	2

10- Soft Skills:

SN	Course title	Language of delivery	Duration in days
1	Time Management	English /Arabic	2
2	Leadership and influence	English /Arabic	2
3	Lean Process and Six Sigma	English /Arabic	2
4	Assertiveness and Self-confidence	English /Arabic	2
5	How to Develop New Managers	English /Arabic	2
6	Train of the Trainers (TOT)	English /Arabic	2
7	Process Mapping	English /Arabic	3
8	Process Mapping	English /Arabic	2
9	Communication Skills	English /Arabic	2
10	Problem Solving & Decision Making	English /Arabic	2
11	Group Dynamics	English /Arabic	2
12	Customer Relationship Management	English /Arabic	2

11- Lean Management

SN	Course title	Duration in days
1	Introduction to Lean Management	1
2	Introduction To Lean 6 Sigma	1
3	Six Sigma Yellow Belt	24 hrs
4	Six Sigma Green Belt	60 hrs

12- Electricity Related Training Courses

No.	Course Title	Duration
1	Electrical Power Generation Operation, Protection and Control Maintenance and troubleshooting	5 days
2	Caterpillar Power Generator Operation and Maintenance (Electrical – Mechanical)	3 days for electric scope and 2 days for mechanical
3	Power Transformers Operation, Selection , Maintenance and troubleshooting	5 days
4	Power Cable Selection Manufacturing and Installation	5 days
5	Overhead Transmission Lines Operation, Maintenance and Live Work Activities	5 days
6	Low & Medium Voltage Switchgears operation , Selection , Component and troubleshooting	5 days
7	Low & Medium Voltage Circuit Breakers operation , Selection , Component and troubleshooting	5 days
8	Traditional / Classic Control Systems Maintenance and troubleshooting	5 days
9	Programmable Logic Controllers PLC For Power Applications	5 days
10	Modern Power/Energy Management System PMS	5 days
11	Energy Saving Technologies and Smart Systems	5 days

12	Basic Electricity for Electrical and Non-Electrical Persons	3 days
13	Electrical and Instrumentations Installation In Hazardous Area And Hazard Area Classifications	5 days
14	Fundamentals Of Electrical Distribution Systems , Maintenance and troubleshooting	5 days
15	Electrical Maintenance Principles and Applications	5 days
16	Instrumentation, Controls and Electrical Systems for Facilities Engineers	5 days
17	Electrical Circuits Fundamentals	5 days
18	Introduction to Alternative Energy	5 days
19	Electrical Submersible Pumps (ESP) Technology Design and Sizing	5 days
20	Electrical Circuits and Wiring Systems	5 days
21	Electrical Equipment operation , Selection and troubleshooting	10 days
22	Electrical installation Hazardous	3 days
23	Power System Blackouts	5 days
24	Emergency electrical power Sources UPS, Batteries and diesel Generators	5 days
25	Basic Electrical Safety	3 days