

## Confidentiality and Security Policy

At **Quality Middle East (QME)**, we are committed to safeguarding the confidentiality and security of all information obtained during the certification process. We understand that trust and transparency are critical to our clients and certified individuals, and we take extensive measures to protect your data at all stages of certification.

### Confidentiality Commitment

QME ensures that all personal and certification-related information, including candidate data, assessment results, and audit reports, remains confidential. We strictly enforce legally binding confidentiality agreements for all personnel, contractors, and related parties involved in certification activities. No information will be disclosed to unauthorized parties without explicit written consent, except where required by law.

### Security of Persons' Certification Processes

To maintain the highest level of security throughout the certification process, QME has implemented robust security policies to protect examination materials and prevent fraudulent practices. We employ secure methods for the transportation, storage, and handling of certification and examination data. Measures such as identity verification, invigilation, and non-disclosure agreements ensure that the integrity of our certification programs is upheld.

### Protection Against Breaches

In cases where the law requires QME to release confidential information, we will inform the affected parties, where permissible by law. Furthermore, QME has established safeguards to prevent any related bodies from compromising the confidentiality of your information.

If a breach is detected, corrective actions such as incident reports, immediate access revocation, and procedural reviews will be carried out to maintain certification integrity.”

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**For further details on our confidentiality and security practices, or if you have any concerns, please contact us at:**

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