

# **List of Courses**

#### 1- Lead Auditor Courses

Ser.	Course title	Language of delivery	<b>Duration/days</b>
1	Exemplar Global Certified QMS ISO9001:2015 Lead Auditor	English/Arabic	5
2	Exemplar Global Certified BCMS ISO22301:2019 Lead Auditor	English/Arabic	5
3	Exemplar Global Certified Antibribery MS ISO37001 Lead Auditor	English/Arabic	5
4	Exemplar Global Certified OHS ISO45001:2018 Lead Auditor	English/Arabic	5
5	Exemplar Global Certified Asset MS ISO55001 Lead Auditor	English/Arabic	5
6	Exemplar Global Certified Facility MS ISO41001 Lead Auditor	English/Arabic	5
	Exemplar Global Certified Organization Carbon Footprint ISO14064-1 Lead Verifier	English/Arabic	5

#### 2- Awareness & Internal Auditor Courses

Ser.	Course title	Language of delivery	Duration/days
1	Quality Management System awareness	English/Arabic	2
2	Understanding the requirements of EMS ISO14001 & OHS 45001	English/Arabic	3
3	Understanding ISO 9001:2015 & Internal Auditor	English/Arabic	3
5	Understanding ISO 45001:2018 & Internal Auditor	English/Arabic	2
4	Risk Management according to ISO31000	English/Arabic	2
5	Business continuity management systems according to ISO22301 Internal Auditor Training	English/Arabic	2
6	Understanding the requirements of Anti-bribery Management system accord. ISO37001	English/Arabic	2



#### **3- Energy Efficiency Courses:**

Serial	Course title	Language of delivery	Duration in days
2	Energy Management accord. to ISO 50001 Awareness	English/Arabic	2
3	Energy Management accord. to ISO 50001 Internal Auditor	English/Arabic	3
4	Energy Audit (workshop)	English/Arabic	3

#### 4- Occupational Health and Safety Courses

Serial	Course title	Language of delivery	Duration in days
1	Exemplar Global Certified OHSISO45001:2018 Lead Auditor	English/Arabic	5
2	Understanding the requirements of ISO45001:2018	English/Arabic	2
3	Emergency Preparedness	English/Arabic	2
4	First aid & CPR (Primary and Secondary Care)	English/Arabic	1
5	Element of OSHA	English/Arabic	3
6	Risk Assessment	English/Arabic	1
7	Working at Heights	English/Arabic	2
8	Atmosphere Explosive (Atex Training)	English/Arabic	5

## 5- Integrating Management Systems Course:

SN	Course title	Language of delivery	Duration in Days
1	Integrated Management System Internal Auditor Course (ISO9001&14001& ISO45001)	Arabic/English	5
2	Environmental and Occupational H & S  Documentation	Arabic/English	3
3	Quality, Environmental and Occupational H & S Documentation	Arabic/English	4



#### 6- Information Security Management System

SN	Course title	Language of delivery	Duration in Days
1	Understanding Information Security Management System Requirements according to ISO27001:2022	Arabic/English	3
2	Internal Auditor Course according to Information Security Management System Requirements according to ISO27001:2022	Arabic/English	3
3	Certified Lead Auditor Information Security Management System Requirements according to ISO27001:2022	English	5

# **7- Food Safety Courses**

SN	Course title	Language delivery	Duration in days
1	FSSC22000 for Food Processing	English/Arabic	2
2	FSSC22000 for Manufacturing of Packaging materials	English/Arabic	3
3	Hazard Analysis Critical Control Points- HACCP system planning and implementation	Arabic	3
4	Understanding the Requirements of ISO 22000:2018 Food Safety Management System -	English/Arabic	3
5	Certified Highfield Food Safety Level 4 +exam	Arabic	5
6	Good Manufacturing Practices (GMP's) and Good Hygienic Practices (GHPs) in Food Sector	Arabic	2
8	Traceability and Product recall	English/Arabic	3
9	Food Fraud & Food Defense	ud & Food Defense English/Arabic	

### 8- Governance & Sustainability Courses

SN	Course title	Delivery Language	Duration in days
1	Environmental, Social, and Governance (ESG), Responsible Sourcing & Sustainable Procurement	English/Arabic	2
2	Carbon Footprint ISO14064-1	English	
3	Understanding the Req. of Security Management System for Supply Chain accord. ISO28001:2007	English/Arabic	1
4	Governance, Risk Management and Compliance (GRC)	English/Arabic	5



#### Quality Means Efficiency

5	Certificate In Learning and Development Management	English/Arabic	5
6	Governance, Risk Management and Compliance (GRC)	English/Arabic	5
7	Basic Compliance & Ethics Academies	English/Arabic	3

#### 10- Soft Skills:

SN	Course title	Language of delivery	Duration in days
1	Time Management	English /Arabic	2
2	Leadership and influence	English /Arabic	2
3	Communication Skills	English /Arabic	2
4	Assertiveness and Self-confidence	English /Arabic	2
5	Presentation Skills	English /Arabic	2
5	How to Develop New Managers	English /Arabic	2
6	Train of the Trainers (TOT)	English /Arabic	2
7	Emotional Intelligence	English /Arabic	3
8	7 Habits	English /Arabic	2
9	Supervisor Skills	English /Arabic	2
10	Problem Solving & Decision Making	English /Arabic	2
11	Group Dynamics	English /Arabic	2
12	Customer Relationship Management	English /Arabic	2
13	Negotiation Skills	English/Arabic	2